

Vacancy Details

Personnel Notice:	78-15
Date Announced:	07/06/2015
Closing Date:	7/16/2015
Command:	NAVSUP
Grade:	GS-11/12/13/14
Type:	Assistant Counsel

There is an anticipated vacancy for an attorney to serve as Assistant Counsel at the Office of Counsel, NAVSUP Fleet Logistics Center San Diego (NAVSUP FLC San Diego), a field office within the Office of Counsel, Naval Supply Systems Command, Mechanicsburg, Pennsylvania.

With headquarters in Mechanicsburg, Pennsylvania, and employing a worldwide workforce of more than 24,000 military and civilian personnel, NAVSUP oversees logistics programs in the areas of supply operations, conventional ordnance, contracting, resale, fuel, transportation, and security assistance. In addition, NAVSUP is responsible for quality of life issues for our Naval forces, including food services, postal services, Navy Exchanges, and movement of household goods. The NAVSUP Office of Counsel includes approximately 59 attorneys located at its headquarters and field offices in the U.S. and overseas.

NAVSUP FLC San Diego provides logistics, business and support services to fleet, shore and industrial commands of the Navy, Coast Guard and Military Sealift Command and other joint and allied forces. NAVSUP FLC San Diego delivers combat capability through logistics by teaming with regional partners and customers to provide supply chain management, procurement, contracting and transportation services, technical and customer support, defense fuel products and worldwide movement of personal property.

The NAVSUP FLC San Diego Office of Counsel has a varied and complex workload, with primary emphasis in federal contract law. It provides strategic sourcing legal support for the Department of Navy wireless contract, global business support; and it provides legal advice to various NAVSUP FLC San Diego customers in fiscal law matters and in developing procurement strategies. NAVSUP FLC San Diego Office of Counsel is the office that provides legal guidance to the Department of Navy's Center of Excellence for Grants and Cooperative Agreements. Other practice areas include civilian personnel law, EEO, labor management relations, arbitration, litigation, and client counseling, as well as ethics, FOIA, and fiscal law. The successful candidate will be expected to support all of these areas.

This position is rated GS-11/12/13/14 and has a full performance level of GS-14. Selection is targeted for either the GS-13 or GS-14 level. The actual grade will depend on the qualifications of the successful applicant and funding availability. To be selected at the GS-11 level, the applicant must have at least one year of experience. If an applicant is a recent law school graduate and or has less than one year of legal experience, the applicant must have superior law student work as demonstrated by: graduating in the top third of their law school class, work or achievement of significance on an official law review or journal, or a special high-level honor e.g., winning a moot court competition, membership on the law school's official moot court team, or membership in the Order of the Coif. To be selected at the GS-12 level, the applicant must have at least two years of professional relevant legal experience. To be eligible for the GS-13 position, the applicant must have in excess of two years of professional relevant legal experience. To be eligible for the GS-14 position, the applicant must have at least three-and-one-half years of professional relevant legal experience.

Applicants will be evaluated on: (1) the quality of their relevant legal experience in federal acquisition law; (2) their experience in other OGC practice areas identified above; (3) the strength of their oral and written communications skills; (4) their research and analytical skills; (5) their ability to work both independently and as part of a team; and (6) their interpersonal skills, including their ability to establish effective attorney-client relationships.

The successful applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a Secret clearance.

To apply, applicants must submit a resume, OF-612 or SF-171, a cover letter that addresses the evaluation criteria for this position, two legal writing samples, (NTE 10 pages each), two most recent performance appraisals, if available; and names and telephone numbers of at least three references (other than current supervisors) who may be contacted. Applications must include current grade (if applicable), salary requirements and projected availability. Attorneys who have graduated from law school less than 5 years prior to the announcement closing date must provide a copy of their law school transcripts including class rank. Current federal employees must also provide a copy of their most recent SF-50 form.

Electronic applications are highly encouraged and should be sent to norma.crowther@navy.mil.

Documents sent by regular mail, Federal Express, or similar delivery services should be addressed to:

Norma Crowther
Naval Supply Systems Command
Office of Counsel
5450 Carlisle Pike, P.O. Box 2050
Mechanicsburg, PA17055-0791

Interested attorneys are encouraged to contact NAVSUP FLC San Diego Counsel, Ms. Barbara Amster at 619-556-5313 or NAVSUP Associate Counsel, Mr. Michael Rossiter at 717-605-1850 for additional information about the position.

This personnel notice will close at 11:59pm (EST), July 16, 2015 and applications must be received by this time for consideration.

Applicants eligible for Veterans' Preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit and review the Veterans' Preference summary at: www.fedshirevets.gov/job/vetpref/index.aspx. There is no formal rating system for applying Veterans' Preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and/or do not provide adequate supporting documentation for Veterans' Preference will not receive the positive factor consideration.

If the successful applicant is not currently a member of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:
https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance:
https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses may be paid for those eligible, in accordance with applicable regulations. But, availability of such funding is not guaranteed. Applicants requiring relocation expenses must so state in their application.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.